

KENNESAW STATE UNIVERSITY

University Information Technology Services

YOUR STUDENT TECHNOLOGY FEES AT WORK!

UITS Workshops Schedule

SUMMER 2015

WORD D2L BRIGHTSPACE

EXCEL POWERPOINT

ILLUSTRATOR PHOTOSHOP

| Class | Day | Date | Morning | Afternoon |
|--|-----------|--------|---------------|-------------|
| MICROSOFT OFFICE | | | | |
| Excel 2013: Intro to Excel | Tuesday | 7-Jul | 9:30 - 11:30 | |
| PowerPoint 2013: Intro to PowerPoint | Wednesday | 8-Jul | | 2:00 - 4:00 |
| Excel 2013: Intro to Formulas and Basic Functions | Thursday | 9-Jul | 9:30 - 11:00 | |
| Word 2013: Tools for your Research Paper | Thursday | 9-Jul | | 2:00 - 3:00 |
| PowerPoint 2013: Transitions & Animations; Timing the Presentation | Monday | 13-Jul | | 2:00 - 3:00 |
| Excel 2013: Advanced Excel Tools | Thursday | 16-Jul | 9:30 - 11:00 | |
| Excel 2013: Pivot Tables & Pivot Charts | Tuesday | 21-Jul | 9:30 - 10:30 | |
| PowerPoint 2013: Audio, Video, & Presenting the Presentation | Wednesday | 22-Jul | | 2:00 - 3:00 |
| ADOBE | | | | |
| Photoshop CC Essential Skills | Tuesday | 14-Jul | 9:30 - 11:30 | |
| Illustrator CC Essential Skills | Wednesday | 15-Jul | 9:30 - 11:30 | |
| OTHER WORKSHOPS | | | | |
| D2L Brightspace for Students | Wednesday | 27-May | | 2:00 - 3:30 |
| Computer Security | Tuesday | 23-Jun | 10:00 - 11:00 | |
| Prezi | Monday | 6-Jul | 9:30 - 11:30 | |

All UITS student workshops are held in the Pilcher Building, Room 106. Webinars will be conducted online via Blackboard Collaborate.

Register online @ <http://owltrain.kennesaw.edu> or scan the QR code below.

Learn new skills and be more effective! Find application booklets, online tutorials, and one-on-one help at the UITS Training, Outreach, Learning Technologies and Video Production website:
<http://uits.kennesaw.edu/support/training.php>

